

Subject Review Form

This form is to be completed by the Subject Coordinator after each offering of the subject

SUBJECT DETAILS

Subject Title	
Subject Code	
Subject Year Level	
Subject Coordinator/Lecturer	
Year	
Semester	

GRADE DISTRIBUTION

Grade	Number of students	Grade Distribution (% of total)
HD		
DN		
CR		
P		
UP		
F		
WF		
TOTAL		

GRADE DISTRIBUTION COMMENTS - briefly comment on grade distribution

SUBJECT SELF REVIEW

Assessment of subject learning outcomes

Yes/No	Assessment tasks evidence all subject learning outcomes
Yes/No	A mismatch is evident between subject learning outcomes and assessment design

Moderation of assessment

Describe how progressive moderation of assessment has been undertaken for major assessment items in this subject: e.g. double marking of a sample of papers, review of grade distributions and marking rubrics.

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Overall comments and reflections

Briefly comment on the overall student performance, subject performance, subject evaluations, comparability across, previous subject, offerings years etc.

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Conclusions and Recommendations for future offerings:

Briefly provide conclusions, recommendations and actions for future course offerings and include feedback from other lecturers.

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SUBMISSION OF FINAL REPORT

Subject Coordinator

Name	
Signature	
Date	

Final comments (Program Coordinator)

Briefly comment on recommendations and proposed actions items

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Please retain a copy of this report for your own records.
Then email the saved copy to the Head of School



Head of School

Name	
Signature	
Date	

Appendix

GRADING SCHEME

Grade	Range	GPA value	Descriptor
High Distinction (HD)	85-100	7	Evidence of an exceptional level of achievement of learning objectives across the entire content of the subject demonstrated in such areas as interpretation and critical analysis, logical argument, creativity, originality, use of methodology and communication skills.
Distinction (DN)	75-84	6	Evidence of a high level of achievement of the learning objectives of the subject demonstrated in such areas as interpretation and critical analysis, logical argument, use of methodology and communication skills.
Credit (CR)	65-74	5	Evidence of a good level of understanding, knowledge and skill development in relation to the content of the subject or work of a superior quality on the majority of the learning objectives of the subject. Demonstration of a high level of interpretation and critical analysis skills.
Pass (P)	50-64	4	Evidence of satisfactory achievement of subject learning objectives, the development of relevant skills to a competent level, and adequate interpretation and critical analysis skills.
Fail	0-49	1	Evidence of unsatisfactory achievement of one or more of the learning objectives of the subject, insufficient understanding of the subject content and/or unsatisfactory level of skill development.
Withdraw Fail (WF)		0	Student has withdrawn before completing the subject.