

This form is to be completed by a student seeking to defer commencement of their course at Adelaide Institute of Higher Education (AIHE). Before deferring commencement of your course, please consider your options carefully. Please refer to Section 8 Enrolment and Withdrawal Procedure accessible from Academic Policies and Procedure section on [AIHE Policy and Procedure Directory](#) page and if you are an international student to Section 4 International Students Procedure in the same section.

If a request for deferment is approved the international student will need to apply for a new Confirmation of Enrolment (CoE) as the present one will be cancelled. A student will not be able to enter Australia without an active CoE.

You must submit the Deferment of a Course Form **prior to the last day to enrol date** of the commencing semester. Refer to AIHE website for details on the relevant Academic Calendar at <http://aihe.sa.edu.au/quick-links/important-dates-and-timetables/>

An AIHE student may apply for a deferment for a period of up to twelve (12) months, except where there are course specific requirements.

## 1. Student Details

<b>Family name</b>		<b>First name</b>	
<b>AIHE Student ID</b>		<b>Course</b>	

## 2. Course Details

**2.1. Course Name:** Bachelor of Business      **Course Code:** 0100123 / CRS1400607

### 2.2. Study Period

Year:	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2	<input type="checkbox"/> Summer School	<input type="checkbox"/> Winter School
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### 2.3. Deferment of a Course

I hereby give notice to AIHE that I want to defer commencement of the Bachelor of Business course.

If you have enrolled in subjects, withdraw from all subjects in the section below.

### 2.4. Withdrawal from Subjects – complete this section if you are currently enrolled in any subjects

I hereby give notice to AIHE that I want to withdraw from the following subject/s I am currently enrolled in

Subject Code	Subject Title

### 2.5. Reason for Seeking Deferment

I hereby give notice to AIHE that I am seeking deferment from my course for the following reason/s:

### 3. Student Declaration

<p>I want to defer my offer so that I can start/resume my study in AIHE from:</p> <p><input type="checkbox"/> Semester:      Year:      OR</p> <p><input type="checkbox"/> Summer School Year:      OR      <input type="checkbox"/> Winter School Year:</p> <p>and I am not enrolled in any subjects at AIHE during the deferment period.</p>	
<p><b>Student's Name:</b></p>	
<p><b>Student's Signature:</b></p>	<p><b>Date:</b></p>

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Received by:		Comment/s:
Date received:		
Domestic or International Student		
International Student transfer		
HoS advised:		
SIS updated:		