

This form is to be completed by a student seeking to defer commencement of their course at Adelaide Institute of Higher Education (AIHE). Before deferring commencement of your course, please consider your options carefully. Please refer to Section 8 Enrolment and Withdrawal Procedure accessible from Academic Policies and Procedure section on [AIHE Policy and Procedure Directory](#) page and if you are an international student to Section 4 International Students Procedure in the same section.

If a request for deferment is approved the international student will need to apply for a new Confirmation of Enrolment (CoE) as the present one will be cancelled. A student will not be able to enter Australia without an active CoE.

You must submit the Deferment of a Course Form **prior to the last day to enrol date** of the commencing semester. Refer to AIHE website for details on the relevant Academic Calendar at <http://aihe.sa.edu.au/future-students/important-dates-and-timetables>.

An AIHE student may apply for a deferment for a period of up to twelve (12) months, except where there are course specific requirements.

1. Student Details

| | | | |
|------------------------|--|-------------------|--|
| Family name | | First name | |
| AIHE Student ID | | Course | |

2. Course Details

2.1. Course Name: Bachelor of Business **Course Code:** 0100123 / CRS1400607

2.2. Study Period

| | | | | |
|-------|-------------------------------------|-------------------------------------|--|--|
| Year: | <input type="checkbox"/> Semester 1 | <input type="checkbox"/> Semester 2 | <input type="checkbox"/> Summer School | <input type="checkbox"/> Winter School |
|-------|-------------------------------------|-------------------------------------|--|--|

2.3. Deferment of a Course

I hereby give notice to AIHE that I want to defer commencement of the Bachelor of Business course.

If you have enrolled in subjects, withdraw from all subjects in the section below.

2.4. Withdrawal from Subjects – complete this section if you are currently enrolled in any subjects

I hereby give notice to AIHE that I want to withdraw from the following subject/s I am currently enrolled in

| Subject Code | Subject Title |
|--------------|---------------|
| | |
| | |
| | |
| | |

2.5. Reason for Seeking Deferment

I hereby give notice to AIHE that I am seeking deferment from my course for the following reason/s:

3. Student Declaration

| | |
|---|--------------------|
| I want to defer my offer so that I can start/resume my study in AIHE from: | |
| <input type="checkbox"/> Semester: Year: OR | |
| <input type="checkbox"/> Summer School Year: OR <input type="checkbox"/> Winter School Year: | |
| and I am not enrolled in any subjects at AIHE during the deferment period. | |
| Student's Name: _____ | |
| Student's Signature: _____ | Date: _____ |

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|--|--|------------|
| Received by: | | Comment/s: |
| Date received: | | |
| Domestic or International Student | | |
| International Student transfer | | |
| HoS advised: | | |
| SIS updated: | | |