

This form is to be completed by a student seeking to withdraw from one or more subjects in which they are enrolled at Adelaide Institute of Higher Education (AIHE) in any given study period.

Before withdrawing from a subject, please consider your options carefully. Depending on when you withdraw from your subject, there may be financial and academic penalties. Please refer to clause 9.2 Enrolment and Withdrawal Procedure http://aihe.sa.edu.au/wp-content/uploads/2019/05/A2_PRA2.1_Enrolment-and-Withdrawal-Procedure-V1.2.pdf and the Academic Calendar at <http://aihe.sa.edu.au/quick-links/important-dates-and-timetables/>

If you are an international student with a student visa you are required to complete your course by the end date in your Confirmation of Enrolment (COE). Withdrawal from one or more subjects could impact this requirement. Please contact the Student Support Officer to discuss options before submitting this form.

1. Student Details

Family name		First name	
AIHE Student ID		Course	

2. Course and Subject Details

2.1. Course Name: Bachelor of Business **Course Code:** 0100123 / CRS1400607

2.2. Study Period

Year:	<input type="checkbox"/> Semester 1	<input type="checkbox"/> Semester 2	<input type="checkbox"/> Summer School	<input type="checkbox"/> Winter School
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2.3. Withdrawal from Subjects

I hereby give notice to AIHE that I want to withdraw from the following subject/s

Subject Code	Subject Title

2.4. Reason for Withdrawal

I hereby give notice to AIHE that I am withdrawing from my enrolled subject/s for the following reason/s:



3. Student Declaration

<p>I have read and understood the Fees and Refunds Policy and related Procedure and understand that financial penalties may be incurred. I have read and understand the Enrolment and Withdrawal Procedure and understand that academic penalties may be incurred.</p>	
<p>Student's Name:</p>	
<p>Student's Signature:</p>	<p>Date:</p>

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Received by:		Comment/s:
Date received:		
HoS advised:		
SIS updated:		